

# Clarendon Fund Managers Ltd Privacy Policy

## **Our contact details**

Name: Clarendon Fund Managers Ltd

Address: 5<sup>th</sup> Floor, Craig Plaza, Belfast, BT1 5EA

Phone Number: 028 9032 6465

E-mail: [info@clarendon-fm.co.uk](mailto:info@clarendon-fm.co.uk)

## **The type of personal information we collect**

We currently collect and process the following information through our website [clarendon-fm.co.uk](http://clarendon-fm.co.uk):

- Visitor information through Google Analytics including IP address. Visit [Google's Privacy Disclosures Policy](#) to understand Google's Privacy & terms and how they safeguard your data.
- Articles announcing news and milestones from our portfolio companies and Clarendon's business activities. These may include photographs and names associated that are released alongside an announcement.

## **How we get the personal information and why we have it**

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Understanding the demographics of visitors to our website
- Announcing portfolio company and Clarendon milestones

We may share this information with our funding partners, the general public and media publications. All visitor information collected from our website will be anonymised prior to publication.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

**(a) We have a contractual obligation.**

**(b) We have a legitimate interest.**

## **How we store your personal information**

Your information is securely stored.

We keep website visitor information indefinitely. Your information will be deleted in line with Google Analytics default storage period, which is currently 26 months as at December 2023. Please visit [Google Analytics' Data Retention policy](#) for an understanding of current retention limits.

News articles are stored on Clarendon's database server and is available to the general public.

## **Your data protection rights**

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at [info@clarendon-fm.co.uk](mailto:info@clarendon-fm.co.uk) if you wish to make a request. Please note that it may not be possible for us to identify your personal information as it is obfuscated by a unique cryptographic identifier or IP address. We may also have a lawful basis for holding your information which prevents us from complying with a specific request.

## **How to complain**

If you have any concerns about our use of your personal information, you can make a complaint to us at [info@clarendon-fm.co.uk](mailto:info@clarendon-fm.co.uk).

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>